

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday, December 6, 2010
356 Main Street, Farmington, NH**

Selectmen Members Present: Paula Proulx, Charlie King, Gail Ellis, Gerry McCarthy and Joan Funk.

Town Staff Present: Interim Town Administrator Alan Gould and Water/Wastewater Superintendant Dale Sprague

Public Present: Scott Hall, James Emery and Neil Johnson

Vice-Chairman Gail Ellis called the meeting to order at 5:32pm. *Charlie King motioned to go in non-public under RSA 91A.3.II (b), 2nd Joan Funk. Roll Call – Joan Funk (yes), Charlie King (yes), Gail Ellis (yes) and Gerry McCarthy (yes).* (Note Paula Proulx was excused from the opening non-public meeting.)

The Board came back into session at 7:05pm.

1. Request for Waiver of Police Security Detail Fees for Charity Event:

Scott Hall explained that he organized a fundraiser for the American Cancer Society and would like this Board to consider approving the waiver for police security detail fees for \$850.00. Joan asked if he spoke with the Police Chief and Mr. Hall replied no, he has not. The fee was for one officer for two days during the tournament and was a requirement of the high school facilities use agreement. It was noted that the officers were already paid for this service and therefore at this time cannot donate their time, so at this time if the fee was waived the town would pick up the cost. Alan is going to speak with Chief Roberge about this and then get back to the Board.

2. Interviews with Consultants for Groundwater Study:

- A.** Dale explained that James Emery of Emery-Garrett is here tonight to introduce his company as a possible consultant for the groundwater study the town is looking to begin. Mr. Emery explained the process they would go through and showed examples of their work in Newmarket. He also explained that once a water source is identified the permit would not actually stand until after a groundwater withdrawal permit is obtained.
- B.** Dale introduced Gary Smith of Wright-Pierce, who is also here to present his company as a possible consultant for the groundwater study. Mr. Smith stated that his goal would be to find the town a sustainable, low-maintenance water source. He

- explained that the town's water source is going to be found close to the Cocheco River though he would caution the town to stay away from the bedrock area because the maintenance for this type of well could be very costly.
- C. The Board then had a discussion with Dale regarding both companies. Dale stated that he would like the town to have a complete study so that all water sources are looked at and considered for the future, even though only one source will be tapped in the near future. Gail stated she would be more in favor of using Emery-Garrett because they are a fresh set of eyes and may be more apt to look at additional areas.

Gail Ellis motioned to allow Dale to go forward with creating a contract with Emery-Garrett Groundwater, Inc for tasks 1 and 2 under their proposal, 2nd Charlie King. Discussion was held where task 1 will cost \$1000 but the total for task 2 is \$2500 to \$15,000. It was decided that milestones will be set in the contract as to when the representatives will be expected to come back before the Board. ***Motion carried with all in favor.***

- D. Alan stated that the workforce employee they have been looking at to work under Dale's direction has now completed her training and is ready to start work with the town. Gail asked what she would be doing and Dale stated the employee would go door to door to look for sump pumps that are draining into the municipal water system. Dale also stated that this position has flexibility as to what hours she can work, will have a town ID badge and will drive a water/wastewater department vehicle. ***Charlie King motioned to authorize the Town Administrator to contract with Work For Success for an employee to work with Dale's department, 2nd Gail Ellis.*** Discussion followed where it was noted that this position is of no cost to the Town. ***Motion carried with all in favor.***

3. Employee Wage and Job Classification Proposals:

The following proposals were received;

Company	Wage/Class without Job Descrip.	With Descriptions
DI Jacobs	\$5000	\$7000
Human Resource Dept.	\$3,100	\$3,900
Municipal Resources	\$7,200	\$9,500
Local Government Center	\$3,375	\$6,750

Charlie stated he is leaning towards Municipal Resources because he feels their proposal lays out the most comprehensive study. Joan stated that she wants to make sure the Board agrees to apply the study once it comes back to the town. Gerry cautioned that the total compensation needs to be looked at because the town offers a considerable benefits

package. The Board was in agreement they would like to interview Municipal Resources and the Local Government Center next Monday, December 13, 2010.

4. Other:

A. Excavation Tax – Alan forwarded a form for the Board to sign to collect \$112.37 from Irving for the excavation they did during construction.

B. Donation Budget Review - Joel Moulton forwarded a memo to the Board requesting to purchase the cart stored at the public works department. Charlie stated he went down to look at it and feels the value is somewhere between \$750 to \$1000. The Board decided that they would like to ask Scott Hazelton if he has a use for the cart first and if not than the cart should be posted for sale publicly.

C. Alan informed the Board that he received notification that the Police Department has filed paperwork to become a collective bargaining unit. Alan suggested the Board challenge the animal control officer and the two secretaries. He also suggested the Board work with Attorney Clauson on this issue. *Charlie King motioned to authorize Alan to speak with Attorney Tom Clauson regarding the PD collective bargaining unit and authorize Alan to make any necessary time sensitive decisions with legal advice, 2nd Gail Ellis.* Discussion followed in which Alan stated there are deadlines that have to be met and he will keep the Board on task. Gail asked if supervisors can be included and Alan replied he thought so but he would ask Attorney Clauson. *Motion carried with all in favor.*

D. Gail asked if the library is included in the Energy Audit and Alan replied no, it was not included in the list of buildings to be assessed.

At 9:12pm, Charlie King motioned to go in non-public under RSA 91.A.3.II (b), 2nd Joan Funk. Roll call – Joan Funk (yes), Charlie King (yes) and Gail Ellis (yes). Paula excused herself from the meeting.

At 9:37 the Board came back into public session and Gail announced the non-public minutes were sealed.

At 9:38pm, Joan Funk motioned to adjourn, 2nd Charlie King. Motion carried with all in favor.

Respectfully Submitted,

Brandy Sanger

Recording Secretary

Chairman Paula Proulx

Vice-Chairman, Gail Ellis

Joan A. Funk

Gerald McCarthy

Charlie King